|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | daihoc | meeting minuteS | | | | | | | | |
| **Project:** | | Veazy | | **Project Code:** | | Veazy | |
| **Project Manager:** | | MinhNN | | **Conductor:** | | SangNV | |
| **Secretary:** | | QuanNH | |
| **Date:** | | 2016/06/10 | | **Time:** | | 04:00 PM – 05:45 PM | |
| **Venue:** | | FPT University | | | | | |
| **Topic of meeting:** | | Weekly Project Meeting | | | | | |
| **Attendees:** | | | | | | | |
| **No** | **Full name** | | **Unit/Group** | | **Position** | | **Attendance** |
| 1 | Nguyễn Văn Sang | | FPT | | Supervisor | | Present |
| 2 | Nguyễn Ngọc Minh | | JS | | PM | | Present |
| 3 | Nguyễn Hoàng Linh | | JS | | Team Member | | Present |
| 4 | Đào Thanh Tùng | | JS | | Team Member | | Present |
| 5 | Nguyễn Hồng Quân | | JS | | Team Member | | Present |
| 6 | Phạm Đức Thắng | | JS | | Team Member | | Present |
| 7 | Nguyễn Trọng Duy | | JS | | Team Member | | Present |
|  |  | |  | |  | |  |
|  |  | |  | |  | |  |
|  |  | |  | |  | |  |
|  |  | |  | |  | |  |

# Objectives

1. Review screen design
2. Resolved questions

# Agenda

* + - 1. Review Screen Design
      2. Resolved questions

1. Plan for next meeting

# Contents

1. Review Screen Design:
   * Lessons, questions : should have “Review button” redirect to Review screen.
   * Minimum of questions, lessons must be at least 2 people review and Content Manager is last to decide “question, lesson” publish or not
   * “Reviewing status” : other editor is reviewing
   * Depending on the difficulty question and lesson to allocate number of editor to review
   * Should have menu test that include “Start test” and “History test”
   * Edit field of lesson : “title” to “description”
2. Resolved questions:
   * Admin, content manager, editor are received reports from user
   * Fixed 6 level of vietnamese’s course
   * Content of the lesson can be changed according to each level (course)
   * Content manager can have all functions of editor (add, edit, delete)
   * If content manager add or edit content of lesson, question. Should other content manager or reviewer review that changing.
3. Plan for next meeting:
   * Create sheet what list completed functions
   * Design Software requirements specification for completed functions
   * Re-organize details of completed screens (add header, footer )
   * Create unit test

# Conclusion

|  |  |
| --- | --- |
| **Discussed Items** | **Decisions** |
| Project design | Fix and complete screen flow  Fix and complete screen design document, data design  Re-organize details of screens |
| Testing | Create unit test |